



My Payments Plus KEEP Online Payment Instructions

MyPaymentsPlus Account Set up Instructions

Note: If you already have a MyPaymentsPlus account, please proceed to # 5.

1. Go to www.mypaymentsplus.com.
2. Click register for a free account. Select the state (Georgia) and school system (Calhoun City).
3. Continue to follow the account setup instructions.
 - a. CCS Students:
 - Enter child's student ID to add to your account. The Student ID can be located on your parent portal site.
 - Once logged in to the parent portal site, select your child's name at the top of the screen under 'select a student.' The student ID will appear at the top of the screen by your child's picture. This is the number you will use when it asks for student ID.
 - If you do not have a parent portal account, you will need to contact your child's school.
 - b. If you are not a CCS student, you will need to register as a guest.
4. Once your child(ren) have been added to your account, return to the home page.
5. Under 'Other Payment' options, choose the category or categories you wish to pay. Each child connected to your account will appear with payment options.
 - a. Select daily or weekly KEEP payments based on the location: Pre-K (Jr. Jackets), CPS, or CES (CMS)
 - Click on continue payment once you select your payment option.
 - Complete the registration form to continue processing your payment.
6. Once your choices are all selected click Continue Payment and all forms are completed.
7. Please verify the amount, and then enter your payment option.
 - a. If the payment amount is not correct, click 'cancel payment' at the bottom of the screen and return to the home page to start again.
8. If you have any questions, please contact the onsite KEEP manager.